



PUBLIC NOTICE

FINANCE AND STAFFING COMMITTEE

There will be a meeting of the Finance and Staffing Committee of Minehead Town Council, to which all Committee members are summoned, at the Town Council Offices, 3 Summerland Road, Minehead on **Monday 9 September 2019** at **7.30pm**. The Meeting will consider the items set out below.

Yours sincerely

Jenny Bashford
Town Clerk

3 September 2019

If any member of the public wishing to attend the meeting has special requirements (mobility or sensory impairment) please contact the Clerk

Enquiries: 01643 707213

Chair: Cllr T Venner*

Councillors: Cllr T Bloomfield, Cllr N Hercock, Cllr A Kingston-James,
Cllr A Lawton, Cllr J Malin, Cllr B Mandley, Cllr C Palmer*
Cllr D Prosser

(* denotes Somerset West and Taunton District Councillor "SWaT")

AGENDA

Please note that the Meeting will be digitally recorded

Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and Biodiversity

- 1 **To receive** Apologies for Absence and to approve the reasons given [LGA 1972 s85 \(1\)](#)
- 2 **To receive** Councillors' Declarations of Interest and any Dispensations
[In accordance with the provisions of the Localism Act 2011 in respect of members](#)
- 3 **To adjourn** the Meeting for Public Inclusion
- 4 **To authorise** cheques (*cheque list to follow*)
 - (i) To approve payments under £1,000
 - (ii) To recommend payments over £1,000 to Full Council
- 5 **To approve** Bank Reconciliations for the period ended 31 August 2019
- 6 **To approve** the list of regular payments in accordance with the requirements of Financial Regulation 5.6
- 7 **To approve** Direct Debit payments between 1 July 2019 and 31 August 2019
- 8 **To recommend** that Full Council approve payments via online banking subject to Financial Regulations being amended and approved by Full Council
- 9 **To recommend** to Full Council that the following payments be suspended pending any new service being established:
 - A Payment of £3,000 per annum (previously made to West Somerset District Council) in relation to beach cleaning
 - Payment of £3,500 per annum (previously made to West Somerset District Council) in relation to the maintenance of the CCTV system within Minehead
- 10 **To recommend** to Full Council a budget for the purchase of a woodchipper for use by the Amenities Team in accordance with Priority 7 "Make Minehead a Green Town"
- 11 **Confidential Items**