



PUBLIC NOTICE

FULL COUNCIL MEETING

This Meeting will be streamed Live on the Minehead Town Council Facebook Page

Date: Tuesday 30 June 2020

Time: 7.30 pm

Venue: Online Remote, Virtual Meeting via “Zoom”

Enquiries: 01643 707213 or email “admin@mineheadtowncouncil.co.uk”

Mayor: Cllr P Bolton*

Councillors: Cllr T Bloomfield, Cllr O Harvey, Cllr N Hercock, Cllr A Kingston-James (Deputy Mayor), Cllr A Lawton, Cllr J Malin, Cllr B Mandley, Cllr C Palmer*, Cllr M Palmer, Cllr D Prosser, Cllr H Rose, Cllr T Venner*

(* denotes Somerset West and Taunton Councillor “SWaT”)

ALL COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS

Due to Coronavirus (Covid-19) measures, Minehead Town Council has set-up a Remote, Virtual Meeting system using “Zoom” technology. Any member of the public wishing to attend the Remote, Virtual Meeting will need to submit their request to do so by emailing admin@mineheadtowncouncil.co.uk **no later than Monday 29 June 2020.**

If you would like to speak at the Remote, Virtual Meeting please email admin@mineheadtowncouncil.co.uk **no later than Monday 29 June 2020** and inform the Acting Clerk as to the relevant Agenda item.

AGENDA

The Meeting will be digitally recorded

Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and Biodiversity

- 1 To receive** Apologies for Absence [LGA 1972 s 85 \(1\)](#)
- 2 To receive:**
Declarations of Interests in respect of any Agenda items [Localism Act 2011](#)
Dispensations [Localism Act 2011](#)
- 3 To formally receive and accept** the resignation of Steven Heard as a Minehead Town Councillor
- 4 To receive** reports from:
 - Somerset County Council (“SCC”)
 - Somerset West and Taunton District Council (“SWaT”)
 - Police
 - Councillors attending Meetings on behalf of Minehead Town Council (“MTC”)
 - Advisory and Working Groups
- 5 To adjourn** the Meeting for Public Inclusion [Standing Order No 3e](#)
- 6 Mayor’s Announcements**
- 7 To agree** the Minutes of the Statutory Annual Full Council Meeting on Tuesday 2 June 2020 – *Minutes to be agreed by Councillors who were in attendance*
- 8 To agree** the Minutes of the Planning Committee Meeting on Tuesday 9 June 2020 - *Minutes to be agreed by Councillors who were in attendance*
- 9 To discuss and agree** any recommendations from the Statutory Annual Full Council Meeting on Tuesday 2 June 2020 – *To ratify that all has been agreed*
 - 9.1 **The appointment** of Lead Councillors to Advisory Groups
 - 9.2 **The appointment** of a Representative to the Plastic-Free Community Group
- 10 Finance Matters**
 - 10.1 **To discuss and approve** Direct Debit payments for May 2020
 - 10.2 **To discuss and approve** payments for June 2020 under £1,000
 - 10.3 **To discuss and approve** payments for June 2020 over £1,000
 - 10.4 **To discuss and approve** Income for May 2020

- 10.5 **To receive** a Verbal Report regarding bank reconciliations for the period 1 April to 31 May 2020
- 10.6 **To receive** the Internal Audit Report 2019/20
- 11** **To receive** a Verbal Report from the Acting Clerk regarding the Community Building: *including the new Adult Gym and the upgrading of the Tennis Courts and Multi-Use Games Area "MUGA" at the Irnham Road Recreational Ground, and the review of quotations received for additions works required to the Recreation Ground*
- 12** **To discuss** SCC's proposed "One Somerset Engagement Review" on the future of Somerset's four District Councils
- 12.1 **To ratify** the letter sent to SCC regarding a Unitary Authority for Somerset
- 13** **To discuss and consider** a Report on the purchase of an Electric Vehicle
- 14** **To discuss** covenants on Wellington Square - *Cllr Venner to lead this item*
- 15** **Finance 2019/2020**
- 15.1 Annual Governance Statement (AGAR) - *Council Approval*
- 15.2 Accounting Statements - *Council Approval*
- 15.3 To approval reserves as at 31 March 2020
- 16** **To consider** the provision of an electricity supply to Wellington Square
- 17** **To receive** a Verbal Update from the Acting Clerk regarding the Townsend Road Pedestrian Crossing
- 18** **To adopt** the revised Small Grants Policy
- 19** **To discuss and approve** support of the Minehead Coronavirus Support Group
- 20** **To discuss** the request for a Fun Fair on the Rose Garden Site
- 21** **To resolve** to exclude Members of the Press and Public ([Public Bodies \[Admission to Meetings\] Act 1960](#))
- 22** **Confidential Items**