



Please note change of day

## PUBLIC NOTICE

### FULL COUNCIL MEETING

*This Meeting will be streamed live to the Minehead Town Council Facebook Page*

Date: Monday 29 March 2021

Time: 7.30 pm

Venue: Online Remote, Virtual Meeting via "Zoom"

Enquiries: 01643 707213 or email "admin@mineheadtowncouncil.co.uk"

Mayor: Cllr P Bolton\*

Councillors: Cllr T Bloomfield, Cllr O Harvey, Cllr N Hercock, Cllr A Kingston-James (Deputy Mayor), Cllr A Lawton, Cllr J Malin, Cllr C Palmer\*, Cllr M Palmer, Cllr H Rose, Cllr T Venner\*

*(\* denotes Somerset West and Taunton Councillor "SWaT")*

**ALL COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS**

Due to Coronavirus (Covid-19) measures, Minehead Town Council has set-up a Remote, Virtual Meeting system using "Zoom" technology. Any member of the public wishing to attend the Remote, Virtual Meeting will need to submit their request to do so by emailing [admin@mineheadtowncouncil.co.uk](mailto:admin@mineheadtowncouncil.co.uk) **no later than 27 March 2021**

If you would like to speak at the Remote, Virtual Meeting please email [admin@mineheadtowncouncil.co.uk](mailto:admin@mineheadtowncouncil.co.uk) **no later than 27 March 2021** and inform the Clerk as to the relevant Agenda item.

# A G E N D A

**The Meeting will be digitally recorded**

*Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and Biodiversity*

- 1**     **To receive** Apologies for Absence [LGA 1972 s 85 \(1\)](#)
- 2**     **To receive:**  
Declarations of Interests in respect of any Agenda items [Localism Act 2011](#)  
Dispensations [Localism Act 2011](#)
- 3**     **To fill** a casual vacancy for a Councillor - to co-opt a councillor for Minehead Periton and Woodcombe Ward
- 4**     **To receive** a presentation from Ray Tew, Chairman of MCDT - Partnership Working with Minehead Coastal Development Team
- 5**     **To receive** reports from:
  - Somerset County Council (“SCC”)
  - Somerset West and Taunton District Council (“SWaT”)
  - Police
  - Councillors attending Meetings on behalf of Minehead Town Council (“MTC”)
  - Advisory and Working Groups
- 6**     **To adjourn** the Meeting for Public Inclusion [Standing Order No 3e](#)
- 7**     **Mayor’s Announcements**
- 8**     **To agree** the Minutes of the Full Council Meeting held on 22 February 2021 – *Minutes to be agreed by Councillors who were in attendance*
- 9**     **To note** the Minutes of the Planning, Finance & Staffing and Amenities & Environment Committee Meetings held in March
- 10**    **To discuss and agree** any recommendations from the Finance and Staffing Committee Meeting held on Monday 8 March 2021 - *To ratify that all has been agreed*
  - 10.1 Recommendation that MTC enter into a Service Level Agreement with Minehead Youth Club for a 3-year term, contributing £6,000 per annum
- 11.**    **To discuss and agree** any recommendations from the Amenities and Environment Committee Meeting held on Tuesday 9 March 2021 - *To ratify that all has been agreed*

- 11.1 Recommendation that Council authorise a new access gate into Periton Playing Field
- 11.2 (a) Recommendation that the existing MTC Noticeboard at the Cemetery is replaced and that three watering cans are provided displaying the MTC logo as replacements for the current plastic containers  
  
(b) Recommendation that the pathways within the Cemetery are improved to a much higher standard over a period of time
- 11.3 Recommendation that the Harepark Terrace Allotment site be extended into the adjoining field owned by MTC
- 11.4 Recommendation that Full Council approve the booking and performance of bands for an eight-week period from Saturday 3 July 2021.

## **12 Finance Matters**

- 12.1 **To discuss and approve** urgent payments for March 2021
- 12.2 **To discuss and approve** payments for March 2021 under £1,000
- 12.3 **To discuss and approve** payments for March 2021 over £1,000
- 12.4 **To discuss and approve** Regular Payments for February 2021
- 12.5 **To discuss and approve** Income Report for February 2021

**13 To discuss** the Report on updating the Vehicle Fleet

**14 To agree** the date and time of the Annual Council Meeting

**15 To resolve** to exclude Members of the Press and Public ([Public Bodies \[Admission to Meetings\] Act 1960](#))

**16 Confidential Items**