



PUBLIC NOTICE FULL COUNCIL MEETING

This Meeting will be streamed live to the Minehead Town Council Facebook Page

Date: Tuesday 28 July 2020

Time: 7.30 pm

Venue: Online Remote, Virtual Meeting via “Zoom”

Enquiries: 01643 707213 or email “admin@mineheadtowncouncil.co.uk”

Mayor: Cllr P Bolton*

Councillors: Cllr T Bloomfield, Cllr O Harvey, Cllr N Hercock, Cllr A Kingston-James (Deputy Mayor), Cllr A Lawton, Cllr J Malin, Cllr B Mandley, Cllr C Palmer*, Cllr M Palmer, Cllr D Prosser, Cllr H Rose, Cllr T Venner*
(denotes Somerset West and Taunton Councillor “SWaT”)*

ALL COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS

Due to Coronavirus (Covid-19) measures, Minehead Town Council has set-up a Remote, Virtual Meeting system using “Zoom” technology. Any member of the public wishing to attend the Remote, Virtual Meeting will need to submit their request to do so by emailing admin@mineheadtowncouncil.co.uk **no later than Monday 27 July 2020.**

If you would like to speak at the Remote, Virtual Meeting please email admin@mineheadtowncouncil.co.uk **no later than Monday 27 July 2020** and inform the Acting Clerk as to the relevant Agenda item.

Bryan Howe
Acting Clerk

22 July 2020

AGENDA

The Meeting will be digitally recorded

Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and Biodiversity

- 1 **To receive** Apologies for Absence [LGA 1972 s 85 \(1\)](#)
- 2 **To receive:**
Declarations of Interests in respect of any Agenda items [Localism Act 2011](#)
Dispensations [Localism Act 2011](#)
- 3 **To receive** reports from:
 - Somerset County Council (“SCC”)
 - Somerset West and Taunton District Council (“SWaT”)
 - Police
 - Councillors attending Meetings on behalf of Minehead Town Council (“MTC”)
 - Advisory and Working Groups
- 4 **To adjourn** the Meeting for Public Inclusion [Standing Order No 3e](#)
- 5 **Mayor’s Announcements**
- 6 **To agree** the Minute of the Planning Committee Meeting held on Tuesday 2 June 2020 - *Minute to be agreed by Councillors who were in attendance* (Minute omitted from the Agenda for the Full Council Meeting on Tuesday 30 June 2020)
- 7 **To agree** the Minutes of the Full Council Meeting held on Tuesday 30 June 2020 – *Minutes to be agreed by Councillors who were in attendance*
- 8 **To agree** the Minutes of the Planning Committee Meeting held on Monday 6 July 2020 - *Minutes to be agreed by Councillors who were in attendance*
- 9 **To agree** the Minutes of the Finance and Staffing Committee Meeting held on Monday 13 July 2020 - *Minutes to be agreed by Councillors who were in attendance*
- 10 **To agree** the Minutes of the Amenities and Environment Committee Meeting held on Tuesday 14 July 2020 - *Minutes to be agreed by Councillors who were in attendance*
- 11 **To discuss and agree** any recommendations from the Full Council Meeting on Tuesday 30 June 2020 – *To ratify that all has been agreed*

- 12 To discuss and agree** any recommendations from the Finance and Staffing Committee Meeting held on Monday 13 July 2020 - *To ratify that all has been agreed*
- 12.1 To provisionally agree the £30,000 budget to complete non-contracted works on the Community Centre, subject to recommendations from the Community Building Advisory Group and discuss giving delegated powers to the Community Centre advisory group
- 13 To discuss and agree** any recommendations from the Amenities and Environment Committee Meeting held on Tuesday 14 July 2020 - *To ratify that all has been agreed*
- 13.1 To agree the purchase of a germicidal hand sanitiser gel for use in the Public Toilets and enter into an 18-month contract with 'Initial' for dispensers and sanitiser.
- 13.2 To agree that band performances in Blenheim Gardens be reinstated on a trial basis from 1 August 2020, subject to Government guidelines and social distancing - plus any bands booked are required to sign a waiver stating that if there are issues with the paving area and/or changes in Government Covid-19 guidelines MTC may have to cancel their booking at short notice
- 13.3 To discuss the further work necessary to trees on MTC land, including some within the Alcombe Parks, as stipulated by the 'traffic light' system of urgency within the Tree Report
- 13.4 To agree 'in principle' support of the Funfair returning to Minehead in September, subject to any amendment in Government Covid-19 rules and restrictions
- 13.5 With regard to the proposed replacement of Amenities Equipment, to agree adoption of Option 1 as stipulated in the Report sent for consideration by the Finance & Staffing and Amenities & Environment Committees
- 14 Finance Matters**
- 14.1 **To discuss and approve** Direct Debit payments for June 2020
- 14.2 **To discuss and approve** payments for July 2020 under £1,000
- 14.3 **To discuss and approve** payments for July 2020 over £1,000
- 14.4 **To discuss and approve** Income for June 2020
- 14.5 **To receive** a Verbal Report regarding bank reconciliations for the period 1 June to 30 June 2020
- 15. To receive** grant application regarding an outdoor Cinema – Cllr T Venner
- 16. To discuss** plans to refurbish the Summerland car park toilets and drawing up a specification.

17. **To discuss** the creation of a Policy and Development Committee.
18. **To discuss** a letter received regarding motorhomes parked at Quay West/Street
19. **To discuss** Unitary Authority for Somerset correspondence and action.
- 20 **To receive** a Verbal Report from the Acting Clerk regarding the Community Building
- 21 **To discuss** the three vacant Councillor posts and democracy procedure.
- 22 **To discuss** the quote to purchase new signage for the Community Centre, Toilets, depots, and Blenheim Gardens.
- 23 **To discuss** possible siting of Half Pipe Skate Ramp
- 24 **To resolve** to exclude Members of the Press and Public ([Public Bodies \[Admission to Meetings\] Act 1960](#))
- 25 **Confidential Items**