



PUBLIC NOTICE

FULL COUNCIL MEETING

This Meeting will be streamed live on the Minehead Town Council Facebook Page

Date: Tuesday 27 October 2020

Time: 7.30 pm

Venue: Online Remote, Virtual Meeting via "Zoom"

Enquiries: 01643 707213 or email "admin@mineheadtowncouncil.co.uk"

Mayor: Cllr P Bolton*

Councillors: Cllr T Bloomfield, Cllr O Harvey, Cllr N Hercock, Cllr A Kingston-James (Deputy Mayor), Cllr A Lawton, Cllr J Malin, Cllr B Mandley, Cllr C Palmer*, Cllr M Palmer, Cllr D Prosser, Cllr H Rose, Cllr T Venner*

(* denotes Somerset West and Taunton Councillor "SWaT")

ALL COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS

Due to Coronavirus (Covid-19) measures, Minehead Town Council has set-up a Remote, Virtual Meeting system using "Zoom" technology. Any member of the public wishing to attend the Remote, Virtual Meeting will need to submit their request to do so by emailing admin@mineheadtowncouncil.co.uk **no later than Friday 23 October 2020.**

If you would like to speak at the Remote, Virtual Meeting please email admin@mineheadtowncouncil.co.uk **no later than Friday 23 October 2020** and inform the Deputy Clerk as to the relevant Agenda item.

AGENDA

The Meeting will be digitally recorded

Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and Biodiversity

- 1 To receive** Apologies for Absence [LGA 1972 s 85 \(1\)](#)
- 2 To receive:**
Declarations of Interests in respect of any Agenda items [Localism Act 2011](#)
Dispensations [Localism Act 2011](#)
- 3 To receive** reports from:
 - Somerset County Council (“SCC”)
 - Somerset West and Taunton District Council (“SWaT”)
 - Police
 - Councillors attending Meetings on behalf of Minehead Town Council (“MTC”)
 - Advisory and Working Groups
- 4 To adjourn** the Meeting for Public Inclusion [Standing Order No 3e](#)
- 5 Mayor’s Announcements**
- 6 To agree** the Minutes of the Full Council Meeting held on Tuesday 5 October 2020 – *Minutes to be agreed by Councillors who were in attendance*
- 7 To agree** the Minutes of the Planning Committee Meeting held on Tuesday 6 October 2020 - *Minutes to be agreed by Councillors who were in attendance*
- 8 To agree** the Minutes of the Finance and Staffing Committee Meeting held on Monday 12 October 2020 - *Minutes to be agreed by Councillors who were in attendance*
- 9 To agree** the Minutes of the Amenities and Environment Committee Meeting held on Tuesday 13 October 2020 - *Minutes to be agreed by Councillors who were in attendance*
- 10 To discuss and agree** any recommendations from the Finance and Staffing Committee Meeting held on Monday 12 October 2020 - *To ratify that all has been agreed*
 - To be discussed in the Confidential Section of the Meeting
- 11 To discuss and agree** any recommendations from the Amenities and Environment Committee Meeting held on Tuesday 13 October 2020 - *To ratify that all has been agreed*
 - 11.1 Re the SWaT Carbon Neutral Initiative of the Free Trees offer to local Parish and Town Councils: That Cllr M Palmer liaises with the Amenities Team Manager to formulate a list of trees required by MTC

- 11.2 Re the SCC "Somerset Climate Emergency Community Fund 2020-2021": That in the first round of applications MTC should apply for funding to purchase a new Electric Vehicle, trees and solar panels
- 11.3 Re Quay West Public Conveniences: To consider the return to normal opening hours
- 11.4 Re the SWaT Seafront Improvements Project: That SWaT be contacted in respect of rectifying the drainage issue at the seafront, and to emphasise the need for this remedial work to be done on a regular basis - plus MTC be consulted in respect of the proposed new shelters

12 Finance Matters

- 12.1 **To discuss and approve** payments for October 2020 under £1,000
- 12.2 **To discuss and approve** payments for October 2020 over £1,000

13 To ratify the appointment of Ms Sam Rawle as Temporary Clerk

14 To receive a Verbal Report on the Community Centre and Irnham Road Recreation Ground from the Acting Clerk

15 To receive a Verbal Reminder from the Acting Clerk regarding the Three Vacant Councillor posts in Three Wards

16 Allotments

- 16.1 **To consider and agree** the new Allotment Agreement
- 16.2 **To review** membership of the Allotments Advisory Group

17 To agree the MTC preferred option for Local Government Reform in Somerset

18 To agree the date for the Budget/Local Government Reform Seminar

19 Confidential Items