



PUBLIC NOTICE

FULL COUNCIL MEETING

This Meeting will be streamed live to the Minehead Town Council Facebook Page

Date: Tuesday 27 April 2021

Time: 7.30 pm

Venue: Online Remote, Virtual Meeting via "Zoom"

Enquiries: 01643 707213 or email "admin@mineheadtowncouncil.co.uk"

Mayor: Cllr P Bolton*

Councillors: Cllr T Bloomfield, Cllr O Harvey, Cllr N Hercock, Cllr A Kingston-James (Deputy Mayor), Cllr M Kingston-James, Cllr A Lawton, Cllr J Malin, Cllr C Palmer*, Cllr M Palmer, Cllr H Rose, Cllr T Venner*

(denotes Somerset West and Taunton Councillor "SWaT")*

ALL COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS

Due to Coronavirus (Covid-19) measures, Minehead Town Council has set-up a Remote, Virtual Meeting system using "Zoom" technology. Any member of the public wishing to attend the Remote, Virtual Meeting will need to submit their request to do so by emailing admin@mineheadtowncouncil.co.uk **no later than 25 April 2021**

If you would like to speak at the Remote, Virtual Meeting please email admin@mineheadtowncouncil.co.uk **no later than 25 April 2021** and inform the Clerk as to the relevant Agenda item.

AGENDA

The Meeting will be digitally recorded

Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and Biodiversity

- 1 To receive** Apologies for Absence [LGA 1972 s 85 \(1\)](#)
- 2 To receive:**
Declarations of Interests in respect of any Agenda items [Localism Act 2011](#)
Dispensations [Localism Act 2011](#)
- 3 To receive** reports from:
 - Somerset County Council (“SCC”)
 - Somerset West and Taunton District Council (“SWaT”)
 - Police
 - Councillors attending Meetings on behalf of Minehead Town Council (“MTC”)
 - Advisory and Working Groups
- 4 To adjourn** the Meeting for Public Inclusion [Standing Order No 3e](#)
- 5 Mayor’s Announcements**
- 6 To agree** the Minutes of the Full Council Meeting held on 29 March 2021 – *Minutes to be agreed by Councillors who were in attendance*
- 7 To note** the Minutes of the Planning Committee Meeting held on 6 April 2021
- 8 To agree** the Minutes of the Finance & Staffing Committee Meeting held on 8 March 2021 - *Minutes to be agreed by Councillors who were in attendance*
- 9 To agree** the Minutes of the Amenities and Environment Committee Meeting held on 9 March 2021 - *Minutes to be agreed by Councillors who were in attendance*
- 10 Finance Matters**
 - 10.1 **To approve** urgent payments for April 2021
 - 10.2 **To approve** payments for April 2021 under £1,000
 - 10.3 **To approve** payments for April 2021 over £1,000
 - 10.4 **To approve** Regular Payments for March 2021
 - 10.5 **To approve** payments by Procurement Card for March 2021
 - 10.6 **To approve** Income Report for March 2021
- 11 To receive** a verbal report regarding Bank Reconciliations for the period ended March 2021

- 12 **To receive** a Verbal Report regarding the "Actions Log"
- 13 **To consider** the Local Government Transparency Code 2015 – publication of items of expenditure over £500
- 14 **To receive** draft Internal Audit Report
- 15 **To receive** a Risk Management report from the RFO
- 16 **To consider** Service Level Agreement with West Somerset Advice Bureau
- 17 **To agree** support for C.L.O.W.N.S' Children In Need funding application and to provide a reference to that effect
- 18 **To receive** the Amenities & Environment Committee Chair's verbal report
- 19 **To consider** a Section 106 application for Grinding Rails in the Irnham Recreation Ground, new play equipment for King George V Playing Field and updating play equipment at Cross Farm Park
- 20 **To discuss** the creation of a Vision Statement for the Council and review of the Top Ten Priorities
- 21 **To agree** meeting arrangements after 7 May 2021 and to receive Annual Return Timetable
- 22 **To resolve** to exclude Members of the Press and Public ([Public Bodies \[Admission to Meetings\] Act 1960](#))
- 23 **Confidential Items**