



PUBLIC NOTICE

FULL COUNCIL MEETING

This Meeting will be streamed live on the Minehead Town Council Facebook Page

- Date: Tuesday 24 November 2020
- Time: 7.30 pm
- Venue: Online Remote, Virtual Meeting via “Zoom”
- Enquiries: 01643 707213 or email “admin@mineheadtowncouncil.co.uk”
- Mayor: Cllr P Bolton*
- Councillors: Cllr T Bloomfield, Cllr O Harvey, Cllr N Hercock, Cllr A Kingston-James (Deputy Mayor), Cllr A Lawton, Cllr J Malin, Cllr B Mandley, Cllr C Palmer*, Cllr M Palmer, Cllr D Prosser, Cllr H Rose, Cllr T Venner*
(denotes Somerset West and Taunton Councillor “SWaT”)*

ALL COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS

Due to Coronavirus (Covid-19) measures, Minehead Town Council has set-up a Remote, Virtual Meeting system using “Zoom” technology. Any member of the public wishing to attend the Remote, Virtual Meeting will need to submit their request to do so by emailing admin@mineheadtowncouncil.co.uk **no later than Friday 20 November 2020**.

If you would like to speak at the Remote, Virtual Meeting please email admin@mineheadtowncouncil.co.uk **no later than Friday 20 November 2020** and inform the Deputy Clerk as to the relevant Agenda item.

AGENDA

The Meeting will be digitally recorded

Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and Biodiversity

- 1 **To receive** Apologies for Absence [LGA 1972 s 85 \(1\)](#)
- 2 **To receive:**
Declarations of Interests in respect of any Agenda items [Localism Act 2011](#)
Dispensations [Localism Act 2011](#)
- 3 **To receive** reports from:
 - Somerset County Council ("SCC")
 - Somerset West and Taunton District Council ("SWaT")
 - Police
 - Councillors attending Meetings on behalf of Minehead Town Council ("MTC")
 - Advisory and Working Groups
- 4 **To adjourn** the Meeting for Public Inclusion [Standing Order No 3e](#)
- 5 **Mayor's Announcements**
- 6 **To agree** the Minutes of the Informal Full Council Meeting held on Monday 28 September 2020 - *Minutes to be agreed by Councillors who were in attendance*
- 7 **To agree** the Minutes of the Full Council Meeting held on Tuesday 27 October 2020 – *Minutes to be agreed by Councillors who were in attendance*
- 8 **To agree** the Minutes of the Planning Committee Meeting held on Tuesday 3 November 2020 - *Minutes to be agreed by Councillors who were in attendance*
- 9 **To agree** the Minutes of the Finance and Staffing Committee Meeting held on Monday 9 November 2020 - *Minutes to be agreed by Councillors who were in attendance*
- 10 **To agree** the Minutes of the Amenities and Environment Committee Meeting held on Tuesday 10 November 2020 - *Minutes to be agreed by Councillors who were in attendance*
- 11 **To discuss and agree** any recommendations from the Finance and Staffing Committee Meeting held on Monday 9 November 2020 - *To ratify that all has been agreed*
- 12 **To discuss and agree** any recommendations from the Amenities and Environment Committee Meeting held on Tuesday 10 November 2020 - *To ratify that all has been agreed*
 - 12.1 **To discuss and review** the Heads of Terms Lease in respect of the Community Centre Car Park
 - 12.2 **To approve** the recommendation that the Community Centre Promotion Officer pursues the available Sport England funding to install new lighting on the Multi-Use Games Area ("MUGA")

- 12.3 **To approve** the recommendation that the Blenheim Gardens Public Conveniences should be opened during the Second Lockdown period, on a reduced hours basis
- 12.4 **To grant** designated power to the Amenities & Environment Committee to decide whether to install Christmas trees above shop premises in the town, as would be done in normal circumstances when all shops are open, once the Government review of the ending of the Second Lockdown scheduled for 2 December is known

13 Finance Matters

13.1 **To discuss and approve** payments for November 2020 under £1,000

13.2 **To discuss and approve** payments for November 2020 over £1,000

14 To discuss a request from West Somerset Car Scheme Partnership for a letter of support to provide Electric Community Cars - *David Croxton and Izzy Silvester will be in attendance to provide a short presentation and to answer questions*

15 To discuss Quay West Parking and Public Conveniences and **to receive** a progress report from the Clerk following a meeting with District and County Council representatives

16 To receive an Update from the Deputy Clerk regarding the AGAR Report 2019/20 - Notice of Conclusion of Audit

17 To consider a Grant Application from Minehead Christmas Tree Festival

18 To receive an Update from the Clerk on progress with setting the Budget and Precept for 2021-22

19 To receive a Verbal Report on the Community Centre and Irnham Road Recreation Ground from the Deputy Clerk

19.1 **To receive** a Verbal Report from the Community Centre Management Group regarding an update on management and budgetary issues

19.2 **To receive** a written Report from the Deputy Clerk concerning developing community use of Minehead Recreation Ground

20 To resolve to exclude Members of the Press and Public ([Public Bodies \[Admission to Meetings\] Act 1960](#))

21 Confidential Items