



Please note change of day

## PUBLIC NOTICE FULL COUNCIL MEETING

*This Meeting will be streamed live to the Minehead Town Council Facebook Page*

Date: Monday 22 February 2021

Time: 7.30 pm

Venue: Online Remote, Virtual Meeting via "Zoom"

Enquiries: 01643 707213 or email "admin@mineheadtowncouncil.co.uk"

Mayor: Cllr P Bolton\*

Councillors: Cllr T Bloomfield, Cllr O Harvey, Cllr N Hercock, Cllr A Kingston-James  
(Deputy Mayor), Cllr A Lawton, Cllr J Malin, Cllr B Mandley,  
Cllr C Palmer\*, Cllr M Palmer, Cllr D Prosser, Cllr H Rose, Cllr T Venner\*

(\* denotes Somerset West and Taunton Councillor "SWaT")

**ALL COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS**

Due to Coronavirus (Covid-19) measures, Minehead Town Council has set-up a Remote, Virtual Meeting system using "Zoom" technology. Any member of the public wishing to attend the Remote, Virtual Meeting will need to submit their request to do so by emailing [admin@mineheadtowncouncil.co.uk](mailto:admin@mineheadtowncouncil.co.uk) **no later than 20 February 2021**

If you would like to speak at the Remote, Virtual Meeting please email [admin@mineheadtowncouncil.co.uk](mailto:admin@mineheadtowncouncil.co.uk) **no later than 20 February 2021** and inform the Deputy Clerk as to the relevant Agenda item.

# AGENDA

## The Meeting will be digitally recorded

*Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and Biodiversity*

- 1 **To receive** Apologies for Absence [LGA 1972 s 85 \(1\)](#)
- 2 **To receive:**  
Declarations of Interests in respect of any Agenda items [Localism Act 2011](#)  
Dispensations [Localism Act 2011](#)
- 3 **To receive** reports from:
  - Somerset County Council (“SCC”)
  - Somerset West and Taunton District Council (“SWaT”)
  - Police
  - Councillors attending Meetings on behalf of Minehead Town Council (“MTC”)
  - Advisory and Working Groups
- 4 **To adjourn** the Meeting for Public Inclusion [Standing Order No 3e](#)
- 5 **Mayor’s Announcements**
- 6 **To agree** the Minutes of the Full Council Meeting held on 26 January 2021 – *Minutes to be agreed by Councillors who were in attendance*
- 7 **To note** the Minutes of the Planning, Finance & Staffing and Amenities & Environment Committee Meetings held in February
- 8 **To discuss and agree** any recommendations from the Finance and Staffing Committee Meeting held on Monday 8 February 2021 - *To ratify that all has been agreed*
  - 8.1 To agree the revised Cemetery Regulations and a 3% rise in Cemetery Fees from 1 April 2021
9. **To discuss and agree** any recommendations from the Amenities and Environment Committee Meeting held on Tuesday 9 February 2021 - *To ratify that all has been agreed*
  - 9.1 To agree and adopt the amended MTC Plastic-Free Motion

**10 Finance Matters**

- 10.1 **To discuss and approve** urgent payments for January and February 2021
- 10.2 **To discuss and approve** payments for January and February 2021 under £1,000
- 10.3 **To discuss and approve** payments for January and February 2021 over £1,000
- 10.4 **To discuss and approve** Regular Payments for January 2021
- 10.5 **To discuss and approve** Income Report for January

**11 To receive** the MTC Safeguarding Statement

**12 To discuss** a letter received from Stogursey Parish Council

**13 To receive** an update on the merger of Minehead Development Trust and Minehead Coastal Community Team

**14 To receive** an update on Quay West Parking

**15 To receive** an update on the refund by Minehead BID of the social distance signage funded by Minehead Town Council.

**16 To resolve** to exclude Members of the Press and Public ([Public Bodies \[Admission to Meetings\] Act 1960](#))

**17 Confidential Items**