



## **PUBLIC NOTICE**

### **FULL COUNCIL MEETING**

Date: Tuesday 18 December 2018

Time: 7.30 pm

Venue: Quaker Meeting House, Bancks Street, Minehead

Enquiries: 01643 707213

Mayor: Cllr N Hercock

Councillors: Cllr P Bolton, Cllr L Culverhouse, Cllr R Dinnick, Cllr G Everett, Cllr O Harvey, Cllr A Kingston-James\*, Cllr J Malin, Cllr G Miele, Cllr A Parbrook, Cllr J Parbrook\*, Cllr S Slade, Cllr L Smith, Cllr M Smith, Cllr. R Thomas\*, Cllr T Venner\*  
(\* denotes West Somerset District Councillor)

**ALL COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS**

If any member of the public wishing to attend the meeting has special requirements (mobility or sensory impairment) please contact the Clerk

Yours sincerely

Bryan Howe – Acting Town Clerk

12 December 2018

# AGENDA

Please note the meeting will be digitally recorded

*Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and Biodiversity*

1. **Apologies for absence** LGA 1972 s 85 (1)
2. **Declarations of Interest** In accordance with the provisions of the Localism Act 2011 in respect of members  
To receive and record any declarations of interest in respect of any matters included on the Agenda for consideration at this meeting  
  
(i) **Dispensations** In accordance with the provisions of the Localism Act 2011 in respect of members
3. (a) **To approve the Minutes of the Full Council meeting on 27 November 2018 and Mayor to sign as a true and correct record**  
  
(b) **Minutes of the Planning Committee meeting on 6 November 2018**  
Minutes to be agreed as a true and correct record by those councillors who were in attendance. Minutes to be signed by Chair of the Committee LGA 1972, Sch12 para41 (1)  
(2 sets of Minutes attached)
4. **Council Reports:**  
Somerset County Council : Cllr M Chilcott  
West Somerset Council : Cllr A Hadley
5. **Asset Management**  
Speakers: Cllr M Dewdney, Cllr T Venner, Clerk
6. **Mayor's Announcements**
7. **Adjournment of Meeting for Public Inclusion in accordance with Standing Order No.1c** Subject to standing order 1(c), members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business on the agenda

The period of time which is designated to public participation shall not exceed 15 minutes – 3 minutes per person

8. **Community Building – update from Clerk**
9. **Internal Audit 2018/2019**
10. **Invoices for Payment (under and over) £1,000 and Direct Debits, BACS and Manual Payments for November/December 2018** (5 mins) - any invoice shall be presented to Full Council  
**Recommendation:** A schedule of payments shall be presented to Council. If the schedule is in order it shall be proposed, seconded and authorised by resolution of the Council (schedule to follow)
11. **Youth Service Report**  
Speaker : Paul Matcham (5 mins)
12. **2019/2020 Precept/Budget**
13. **Christmas Events and Lights**
14. **Advisory Groups – Reports/Updates**
15. **Grant Applications**
  - (a) West Somerset Advice Centre
  - (b) Lawns Community Hall
  - (c) Minehead & Exmoor Music Festival
16. **To resolve to exclude members of the press and public - To agree any items to be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted** [Public Bodies \[Admission to Meetings\] Act 1960](#)
17. **Staffing Issues**