



# PUBLIC NOTICE

## FULL COUNCIL MEETING

***This Meeting will be streamed live on the Minehead Town Council Facebook Page***

Date: **Monday 5 October 2020 - *Re-scheduled from Monday 28 September 2020***

Time: 7.30 pm

Venue: Online Remote, Virtual Meeting via "Zoom"

Enquiries: 01643 707213 or email "admin@mineheadtowncouncil.co.uk"

Mayor: Cllr P Bolton\*

Councillors: Cllr T Bloomfield, Cllr O Harvey, Cllr N Hercocock, Cllr A Kingston-James  
(Deputy Mayor), Cllr A Lawton, Cllr J Malin, Cllr B Mandley, Cllr C Palmer\*,  
Cllr M Palmer, Cllr D Prosser, Cllr H Rose, Cllr T Venner\*

*(\* denotes Somerset West and Taunton Councillor "SWaT")*

**ALL COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS**

Due to Coronavirus (Covid-19) measures, Minehead Town Council has set-up a Remote, Virtual Meeting system using "Zoom" technology. Any member of the public wishing to attend the Remote, Virtual Meeting will need to submit their request to do so by emailing [admin@mineheadtowncouncil.co.uk](mailto:admin@mineheadtowncouncil.co.uk) **no later than Friday 2 October 2020**.

If you would like to speak at the Remote, Virtual Meeting please email [admin@mineheadtowncouncil.co.uk](mailto:admin@mineheadtowncouncil.co.uk) **no later than Friday 2 October 2020** and inform the Acting Clerk as to the relevant Agenda item.

# AGENDA

## The Meeting will be digitally recorded

*Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and Biodiversity*

- 1 **To receive** Apologies for Absence [LGA 1972 s 85 \(1\)](#)
- 2 **To receive:**  
Declarations of Interests in respect of any Agenda items [Localism Act 2011](#)  
Dispensations [Localism Act 2011](#)
- 3 **To receive** reports from:
  - Somerset County Council (“SCC”)
  - Somerset West and Taunton District Council (“SWaT”)
  - Police
  - Councillors attending Meetings on behalf of Minehead Town Council (“MTC”)
  - Advisory and Working Groups
- 4 **To adjourn** the Meeting for Public Inclusion [Standing Order No 3e](#)
- 5 **Mayor’s Announcements**
- 6 **To agree** the Minutes of the Full Council Meeting held on Tuesday 25 August 2020 – *Minutes to be agreed by Councillors who were in attendance*
- 7 **To agree** the Minutes of the Planning Committee Meeting held on Tuesday 1 September 2020 - *Minutes to be agreed by Councillors who were in attendance*
- 8 **To agree** the Minutes of the Finance and Staffing Committee Meeting held on Monday 7 September 2020 - *Minutes to be agreed by Councillors who were in attendance*
- 9 **To agree** the Minutes of the Amenities and Environment Committee Meeting held on Tuesday 8 September 2020 - *Minutes to be agreed by Councillors who were in attendance*
- 10 **To discuss and agree** any recommendations from the Finance and Staffing Committee Meeting held on Monday 7 September 2020 - *To ratify that all has been agreed*
  - 10.1 The need for Councillors' IT and **to discuss** a budget
- 11 **To discuss and agree** any recommendations from the Amenities and Environment Committee Meeting held on Tuesday 8 September 2020 - *To ratify that all has been agreed*
  - 11.1 That, with sadness, Christmas events should be cancelled this year in the light of Covid-19 safety concerns and the season should just be marked by the switching-on of the Christmas lights
  - 11.2 To authorise the Acting Clerk and Responsible Finance Officer to investigate the feasibility of acquiring another Electric Vehicle

- 11.3 To authorise purchase of the necessary 13 replacement planters, displaying logos of MTC and Minehead BID, and that it be communicated to SCC that MTC in replacing the property from its funds becomes owner of the equipment - in conjunction with the licence MTC has with SCC. Also, that any local contributions offered towards this process will be gratefully received
- 11.4 To contact SCC Highways regarding the suggested changes in signage on the junction of the Porlock Road and A39 - following a request to MTC for assistance with this matter from a member of the public
- 11.5 The establishment of the "Friends of Irnham Recreation Ground" Group

## **12 Finance Matters**

- 12.1 **To discuss and approve** payments for September 2020 under £1,000
- 12.2 **To discuss and approve** payments for September 2020 over £1,000

## **13 To receive** a Verbal Report on the Community Centre and Irnham Road Recreation Ground from the Acting Clerk

- 13.1 **To receive** a Verbal Update on the Lease of the Quay West Public Conveniences and **to discuss** further the issue of the six-month break clause as discussed at the Full Council Meeting on 25 August 2020

## **14 To receive** a Verbal Report regarding Minehead Town Council's Allotment Sites from Cllr M Palmer and **to discuss** the issues raised

## **15 To receive** a Verbal Reminder from the Acting Clerk regarding the Three Vacant Councillor posts in Three Wards

## **16 To consider** a Report regarding the vacant General Labourer (Seasonal) Post

## **17 Confidential Items**