



PUBLIC NOTICE

FINANCE AND STAFFING COMMITTEE

There will be a Meeting of the Finance and Staffing Committee of Minehead Town Council, to which all Committee members are summoned, at the Town Council Offices, 3 Summerland Road, Minehead on **Monday 13 January 2020** at **7.30 pm**. The Meeting will consider the items set out below.

Bryan Howe
Acting Clerk

7 January 2020

If any member of the public wishing to attend the meeting has special requirements (mobility or sensory impairment) please contact the Clerk

Enquiries: 01643 707213

Chair: Cllr T Venner*

Councillors: Cllr T Bloomfield, Cllr N Hercock, Cllr A Kingston-James,
Cllr A Lawton, Cllr J Malin, Cllr B Mandley, Cllr C Palmer*
Cllr D Prosser

(* denotes Somerset West and Taunton District Councillor "SWaT")

AGENDA

Please note that the Meeting will be digitally recorded

Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and Biodiversity

- 1 **To receive** Apologies for Absence and to approve the reasons given [LGA 1972 s85 \(1\)](#)
- 2 **To receive** Councillors' Declarations of Interest and any Dispensations
[In accordance with the provisions of the Localism Act 2011 in respect of members](#)
- 3 **To adjourn** the Meeting for Public Inclusion
- 4 **To authorise** cheques
 - 4.1 **To approve** Direct Debit payments between 1 December 2019 and 31 December 2019
 - 4.1.1 Brief Verbal Report regarding water bill charges for Quay West during the last two years – as requested by Councillors at the previous Committee Meeting in November 2019
 - 4.2 **To approve** payments under £1,000
 - 4.3 **To recommend** to Full Council payments over £1,000
- 5 **To receive** a Verbal Report from Cllr Bolton regarding Bank Reconciliations for the period ended 31 December 2019
- 6 **To receive** an Update regarding the proposed Floral Display fees for Spring 2020
- 7 **To consider** the supporting of a Judicial Review of the Porlock Fire Service
- 8 **To discuss** the appropriate documentation of action points/monitoring details following Council Meetings
- 9 **To discuss** supplying Tablets/iPads to Town Councillors
- 10 **To discuss** an email requesting storage at the Marshfield Road compound
- 11 **To consider** a Grant Application from Minehead Literary Festival 2020
- 12 **To discuss** Grant Schemes for 2020/21
- 13 **To discuss** arrangements regarding the proposed Funfair for 2020
- 14 **Risk Management: To review** the current arrangements
- 15 **To resolve** to exclude members of the Press and Public
- 16 **Confidential Items**