



## **PUBLIC NOTICE**

### **FINANCE AND STAFFING COMMITTEE**

There will be a Meeting of the Finance and Staffing Committee of Minehead Town Council, to which all Committee members are summoned, at the Town Council Offices, 3 Summerland Road, Minehead on **Monday 10 February 2020** at **7.30 pm**. The Meeting will consider the items set out below.

Bryan Howe  
**Acting Clerk**

5 February 2020

If any member of the public wishing to attend the meeting has special requirements (mobility or sensory impairment) please contact the Clerk

Enquiries: 01643 707213

Chair: Cllr T Venner\*

Councillors: Cllr T Bloomfield, Cllr N Hercock, Cllr A Kingston-James,  
Cllr A Lawton, Cllr J Malin, Cllr B Mandley, Cllr C Palmer\*  
Cllr D Prosser

(\* denotes Somerset West and Taunton District Councillor "SWaT")

# AGENDA

**Please note that the Meeting will be digitally recorded**

*Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and Biodiversity*

- 1 **To receive** Apologies for Absence [LGA 1972 s85 \(1\)](#)
- 2 **To receive** Councillors' Declarations of Interest and any Dispensations  
[In accordance with the provisions of the Localism Act 2011 in respect of members](#)
- 3 **To adjourn** the Meeting for Public Inclusion [Standing Order No 3e](#)
- 4 4.1 **To approve** Direct Debit payments between 1 January 2020 and 31 January 2020
- 4.2 **To approve** payments under £1,000
- 4.3 **To recommend** to Full Council payments over £1,000
- 4.4 **To receive** Income report for January 2020
- 5 **To receive** the Budget Monitoring Report for the period 1 April 2019 to 31 December 2019
- 6 **To receive** a Verbal Report regarding Bank Reconciliations for the period ended 31 January 2020
- 7 **To consider** proposals for renewal of insurance
- 8 **To receive** an update regarding the proposed Floral Display fees for Spring 2020
- 9 **To discuss** the renting of King George V Playing Field to Alcombe Football Club
- 10 **To consider:**
  - 10.1 A Grant Application from Accessible Transport West Somerset ("ATWEST")
  - 10.2 A letter from Minehead and Exmoor Music Festival
- 11 **Local Plan: Seminar feedback**
- 12 **To consider** using Brendon Electrics as the preferred qualified contractor
- 13 **To consider** a quotation from Mike Harding Lighting Solutions Ltd for the electricity supply
- 14 **To resolve** to exclude members of the Press and Public
- 15 **Confidential Items**