



## **PUBLIC NOTICE**

### **FINANCE AND STAFFING COMMITTEE**

There will be a Meeting of the Finance and Staffing Committee of Minehead Town Council, to which all Committee members are summoned, at the Town Council Offices, 3 Summerland Road, Minehead on **Monday 7 October 2019 at 7.30 pm**. The Meeting will consider the items set out below.

Yours sincerely

Terry Venner  
**Chair of the Finance and Staffing Committee**

1 October 2019

If any member of the public wishing to attend the meeting has special requirements (mobility or sensory impairment) please contact the Clerk

Enquiries: 01643 707213

Chair: Cllr T Venner\*

Councillors: Cllr T Bloomfield, Cllr N Hercock, Cllr A Kingston-James,  
Cllr A Lawton, Cllr J Malin, Cllr B Mandley, Cllr C Palmer\*  
Cllr D Prosser

(\* denotes Somerset West and Taunton District Councillor "SWaT")

# AGENDA

**Please note that the Meeting will be digitally recorded**

*Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and Biodiversity*

- 1 **To receive** Apologies for Absence and to approve the reasons given  
LGA 1972 s85 (1)
- 2 **To receive** Councillors' Declarations of Interest and any Dispensations  
In accordance with the provisions of the Localism Act 2011 in respect of members
- 3 **To adjourn** the Meeting for Public Inclusion
- 4 **To authorise** cheques
  - (i) To approve payments under £1,000
  - (ii) To recommend to Full Council payments over £1,000
- 5 **To approve** Bank Reconciliations for the period ended 30 September 2019
- 6 **To note** the Santander and CIL accounts have been checked
- 7 **To approve** List of regular payments in accordance with the requirements of Financial Regulation 5.6
- 8 **To approve** Direct Debit payments between 1 August 2019 and 31 August 2019
- 9 **To recommend** to Full Council approval of payments via online banking
- 10 **To resolve** to exclude members of the press and public
- 11 **Confidential Items**