



## **PUBLIC NOTICE**

### **FINANCE AND STAFFING COMMITTEE**

**ALL COUNCIL MEETINGS ARE OPEN TO THE PRESS AND PUBLIC**

*This Meeting will be streamed live on the Minehead Town Council Facebook Page*

There will be a remote, virtual Meeting via Zoom of the Finance and Staffing Committee of Minehead Town Council, to which all Committee members are summoned, on **Monday 11 January 2021 at 7.30 pm**. The Meeting will consider the items set out below.

Following Coronavirus (COVID-19) lockdown measures Minehead Town Council has set up a remote/virtual meeting system using 'Zoom' technology. Any member of the public or press wishing to **attend** the remote/virtual meeting will need to request an invitation by emailing [admin@mineheadtowncouncil.co.uk](mailto:admin@mineheadtowncouncil.co.uk) by 9 January 2021

If you would like to **speak** at the remote/virtual meeting please email [admin@mineheadtowncouncil.co.uk](mailto:admin@mineheadtowncouncil.co.uk) by 9 January 2021 and let the Clerk know on which item on the Agenda you wish to speak

Sam Rawle  
**Clerk**

5 January 2021

Enquiries: 01643 707213 or email: [admin@mineheadtowncouncil.co.uk](mailto:admin@mineheadtowncouncil.co.uk)  
Chair: Cllr C Palmer\*  
Councillors: Cllr T Bloomfield, Cllr N Hercock, Cllr A Lawton (Deputy Chair), Cllr J Malin,  
Cllr B Mandley, Cllr M Palmer, Cllr T Venner\*

(\* denotes Somerset West and Taunton District Councillor "SWaT")

# AGENDA

**Please note that the Meeting will be digitally recorded**

*Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and Biodiversity*

- 1 **To receive** Apologies for Absence [LGA 1972 s85 \(1\)](#)
- 2 **To receive** Councillors' Declarations of Interest and any Dispensations  
[In accordance with the provisions of the Localism Act 2011 in respect of members](#)
- 3 **To adjourn** the Meeting for Public Inclusion [Standing Order No 3e](#)
- 4 **Finance**
  - 4.1 **To approve** Urgent payments for Dec 2020
  - 4.2 **To approve** Regular Payments for Dec 2020
  - 4.2 **To approve** payments under £1,000
  - 4.3 **To recommend** to Full Council payments over £1,000
  - 4.4 **To receive** the Income Report for Dec 2020
  - 4.5 **To approve** the Wages for Jan 2021
- 5 **To receive** a Verbal Report regarding Bank Reconciliations for the period ended Dec 2020
- 6 **To receive** a Verbal Report regarding the "Actions Log"
- 7 **To consider** grant application from C.L.O.W.N.S.
- 8 **To resolve** to exclude members of the Press and Public
- 9 **Confidential Items**