



PUBLIC NOTICE

STATUTORY ANNUAL FULL COUNCIL MEETING

Date: Tuesday 2 June 2020

Time: 7.30 pm

Venue: Remote Virtual Meeting via “Zoom”

Enquiries: 01643 707213

Chair: Cllr P Bolton*

Councillors: Cllr T Bloomfield, Cllr O Harvey, Cllr S Heard, Cllr N Hercock, Cllr A Kingston-James, Cllr A Lawton, Cllr J Malin, Cllr B Mandley, Cllr C Palmer*, Cllr M Palmer, Cllr D Prosser, Cllr H Rose, Cllr T Venner*

(denotes Somerset West and Taunton Councillor “SWaT”)*

Due to Coronavirus (Covid-19) measures, Minehead Town Council has set-up a Remote, Virtual Meeting system using “Zoom” technology. Any member of the public wishing to attend this Remote, Virtual Meeting will need to submit their request to do so by emailing admin@mineheadtowncouncil.co.uk no later than Friday 29 May 2020.

If you wish to ask a question at the Annual Meeting, please email admin@mineheadtowncouncil.co.uk no later than Friday 29 May 2020 and inform the Acting Clerk.

Bryan Howe
Acting Clerk

27 May 2020

AGENDA

Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and Biodiversity

- 1 **Confirmation that a Quorum is present** LGA 1972, Sch.12, paras 12, 28
- 2 **Election of Mayor/Chair and Acceptance of Office**
LGA1972s14 (1), 15(1&2), 33(1) and 34(1&2)
- 3 **To receive** Apologies for Absence LGA 1972 s 85 (1)
- 4 **To receive:**
Declarations of Interest in respect of any Agenda items (Localism Act 2011)
Dispensations (Localism Act 2011)
- 5 **Election of Deputy Mayor/Chair**
- 6 **To agree** the Minutes of:
 - 6.1 The Full Council Meeting held on 5 May 2020 – *Minutes to be agreed by Councillors who were in attendance*
 - 6.2 The Planning Committee Meeting held on 5 May 2020 - *Minutes to be agreed by Councillors who were in attendance*
- 7 **To review** delegation arrangements to Committees
- 8 **To agree** the appointment of members to Committees
- 9 **To agree** the appointment of Committee Chairs
- 10 **To agree** the Schedule of Meetings for 2020/21
- 11 **To agree** the appointment of members to Advisory/Working Groups
- 12 **To agree** Town Council representation on outside bodies
- 13 **To adjourn the Meeting for Public Inclusion** (Standing Order no 3e)

The time designated to public participation shall not exceed 15 minutes
- 14 **To approve** the Payments Schedule for May 2020 (*invoices previously approved by Councillors via email*)
- 15 **To receive** the Internal Audit Report 2019/20 (*Second Update Report*)
- 16 **To receive** a Report on Council Assets

17 To agree a date for a Finance Seminar to review:

17.1 Draft Accounts for 2019/20

17.2 Levels of general and earmarked reserves

17.3 Implications of the Covid-19 Pandemic on the 2020/21 Budget

18 To receive a Verbal Update on the Community Centre from the Acting Clerk

19 To resolve to exclude members of the press and public

(Public Bodies [Admission to Meetings] Act 1960

20 Confidential Items