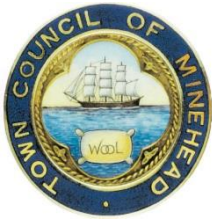


Minehead Town Council



To All Members of Minehead Town Council

You are summoned to a Meeting of the Minehead Town Council

FULL COUNCIL MEETING

Date: Tuesday 24 July 2018

Time: 7.30 pm

Venue: Quaker Meeting House, Bancks Street, Minehead

Enquiries: 01643 707213

Mayor: Cllr N Hercock

Councillors: Cllr P Bolton, Cllr L Culverhouse, Cllr R Dinnick, Cllr G Everett, Cllr O Harvey, Cllr A Kingston-James*, Cllr J Malin, Cllr G Miele, Cllr A Parbrook, Cllr J Parbrook*, Cllr S Slade, Cllr L Smith, Cllr M Smith, Cllr. R Thomas*, Cllr T Venner*

(* denotes West Somerset District Councillor)

ALL COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS

If any member of the public wishing to attend the meeting has special requirements (mobility or sensory impairment) please contact the Clerk

Yours sincerely

Cllr N Hercock – Mayor

18 July 2018

AGENDA

Please note the meeting will be digitally recorded

Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and Biodiversity.

- 1. At the end of the meeting Council will meet in camera to discuss Staffing issues**
- 2. Apologies for absence** LGA 1972 s 85 (1)
- 3. Declarations of Interest** In accordance with the provisions of the Localism Act 2011 in respect of members
To receive and record any declarations of interest in respect of any matters included on the Agenda for consideration at this meeting

(i) Dispensations In accordance with the provisions of the Localism Act 2011 in respect of members
- 4. Adjournment of Meeting for Public Inclusion in accordance with Standing Order No.1c**
Subject to standing order 1(c), members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business on the agenda
The period of time which is designated to public participation shall not exceed 15 minutes
- 5. To confirm the Minutes of the Full Council meeting held on 12 July 2018 be signed as a correct record** LGA 1972, Sch12 para41 (1)
(Minutes to follow)
- 6. Mayor's Announcements**
- 7. Modernisation Plan for Minehead Town Council** (to follow)
- 8. Confirmation of appointment of Louise Crossman as Project Manager for Community Building Project**
Recommendation: that Council appoint Louise Crossman as Project Manager
- 9. Review of Banking Mandates**
- 10. Letter of Support for Rail Link** (already circulated)
To approve the draft Letter of Support already agreed in principle

11. **Council Reports:**
Somerset County Council: Cllr Mandy Chilcott (5 mins)
West Somerset Council: Cllr Andy Hadley (5 mins)
12. **Local Government Boundary Commission Review of Somerset West & Taunton**
(already circulated)
13. **Update on the Minehead BID from Graham Sizer, Chamber of Trade**
14. **Invoices for Payment over £1,000 and Direct Debits, BACS and Manual Payments for May, June and July 2018** (5 mins) - any invoice with an amount over £1,000 shall be presented to Council (lists to follow)
Recommendation: A schedule of payments shall be presented to Council. If the schedule is in order it shall be proposed, seconded and authorised by resolution of the Council

Items scheduled for next meeting

1. **Appointments to Committees**
Election of Councillors to fill vacancies on the following Committees
 - (a) Amenities & General Purposes Committee
 - (b) Finance Committee
 - (c) Environment Committee
 - (d) Community Building Committee
2. **Review of Public Conveniences**
3. **Staffing Structure Report**
4. **Update on Community Building Project – Colin Johnson, SASP**
5. **Presentation from Graham Sizer, Chamber of Trade, about proposed Christmas celebrations**