

# MINEHEAD TOWN COUNCIL

Minutes of the Finance Committee meeting of Minehead Town Council held on  
Wednesday 11 April 2018 at  
The Committee Room, Minehead & District Social Club, North Road,  
Minehead TA24 5QW at 7.30pm

**Present:**

Councillors: G Miele (Chair), A Parbrook, Mrs J Parbrook, L Smith, R Thomas,

**In Attendance:**

Sue Sanders – Town Clerk

**Absent:** Cllrs L Culverhouse, O Harvey, A Kingston-James, S Vine

**Before the meeting started the Chair asked all present to stand for a minute’s silence in memory of Cllr Andy Lewis who had passed away in the previous few days**

**788. Apologies for absence:** [LGA 1972 s85 \(1\)](#)

None

**789. Declarations of Interest** [in accordance with the provisions of the Localism Act 2011 in respect of members](#)

Members to declare any interests they may have in agenda items in accordance with the requirements of the Localism Act 2011

Member	Item	Interest	Time Period	
Cllr J Parbrook	All	West Somerset Councillor	2018	Stayed in the room, spoke and voted
	794(iv)	Personal	2018	Stayed in the room; did not speak or vote
Cllr R Thomas	All	West Somerset Councillor	2018	Stayed in the room, spoke and voted
Cllr G Miele	792	Personal	2018	Stayed in the room; did not speak or vote

**790. Adjournment of Meeting for Public Inclusion in accordance with Standing Order No.1c**

**Subject to standing order 1(c), members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business on the agenda**

**The period of time which is designated to public participation shall not exceed 15 minutes**

No member of the public had asked to speak

**791. Finance Committee Meeting – Minutes – To confirm and sign the minutes of the previous meeting held on Monday 11 December 2017 (previously circulated) [LGA 1972, Sch12 para41 \(1\)](#)**

Proposed: Cllr Mrs J Parbrook

Seconded: Cllr R Thomas

**RESOLVED – that the minutes of the Finance Committee Meeting held on Monday 11 December 2017 be signed as a correct record**

Agreed Unanimously

**792. Income & Expenditure Report**

- (i) Year up to 31 March 2018 – presented at meeting
- (ii) To include a verbal update on financial matters up to 31 March 2018

Before the report the Committee were brought up to date on the progress of returning the Summerland Road offices to normality. Cllr Miele had spoken with the loss adjuster who hoped that work to repair the damage could start in the next week. The committee then discussed relocation charges and the problems of working from different sites

There was also a short discussion about the Carousel toilets which a local business man had expressed an interest in running and what standard West Somerset Council would commit to with regard to expenditure

The Clerk then introduced the Income and Expenditure Accounts up to 31 March 2018. Most cost centres were within budget except for General Administration. Within this cost centre the account for Professional Fees was over budget because of the need for HR advice on a staffing issue. The rest of the cost centres had finished the year within budget which satisfied the Committee. A more comprehensive report

will be supplied to all councillors when the 'final audit' for the year 2017-2018 is closed at the June Full Council meeting

The Clerk told the Committee that the County Council would no longer be providing its existing community speed indicator device service to Parish and Town Councils. The County Council has asked the Town and Parish Councils to consider making a regular financial contribution towards installation costs, etc. Further information would be provided when more details were known.

The Committee agreed to note the Income and Expenditure Report for the year ending 31 March 2018

**Recommendation: Councillors to note the Income and Expenditure Report and to forward to Full Council any financial recommendations that may require Council resolution**

**793. Annual Investment Strategy – circulated at meeting**

To review 2017/2018 and agree the Annual Investment Strategy for 2018/2019

The Committee were asked by the Clerk to review the Annual Investment Strategy and if all were satisfied then it should be recommended to Full Council for resolution.

**Recommendation: That the Annual Investment Strategy is approved by the Finance Committee and forwarded to Full Council for resolution**

The Committee were happy to recommend the Annual Investment Strategy to Full Council for resolution

**Proposed:** Cllr Mrs J Parbrook

**Seconded:** Cllr A Parbrook

**Agreed unanimously**

**794. Applications for Grant Funding**

**Recommendation:** that the Finance Committee consider the following applications for funding

- (i) **Compass Disability Services – Open Day at the Sea Horse Centre, Minehead on 12 May**

The Committee discussed this application at length. They were unsure about all costs but agreed to grant £100 towards the refreshments, bouncy castle, soft play equipment and other activities for children.

**Resolved: that Compass Disability Services be granted £100**

**Proposed:** Cllr Mrs J Parbrook

**Seconded:** Cllr Thomas

Agreed unanimously

**(ii) Love Musgrove MRI Scanner Appeal – Application for Funding**

The Committee discussed the merits of this application with regard to the number of people from Minehead that had benefited from the services of the current scanner at Musgrove Park Hospital. It was decided to award £500 towards the Appeal for a new scanner. The Committee wished the Appeal well and hoped they would soon meet their target amount.

**Resolved: that £500 be awarded to the MRI Scanner Appeal**

**Proposed:** Cllr Miele

**Seconded:** Cllr Thomas

Agreed unanimously

**(iii) Minehead Cycling Club (Minehead Merlins) – Application for funding for ‘Youth Races’ at the ‘closed road’ cycle racing in Minehead Town Centre**

The committee were interested to hear from the Development Officer of the Minehead Cycling Club about the inaugural ‘closed road’ cycling event that had taken place in 2017. The event had been very popular with young riders and it was expected that this year the numbers of entrants would be greatly increased. Councillors agreed that the application for grant funding of £500 should be awarded to the Cycling Club

**Resolved: that £500 be awarded to Minehead Cycling Club**

**Proposed:** Cllr Mrs J Parbrook

**Seconded:** Cllr Thomas

Agreed unanimously

**(iv) Minehead Swimming Pool CIC – Application for funding of a feasibility study and business plan**

Councillors discussed this application at length and decided that more details were required before funding could be granted. They all agreed that the Swimming Pool Committee had made great efforts to raise funds and were interested to know more about this initiative. The Committee would defer this application until receipt of further details

The Chair thanked everyone for attending and the meeting closed at 8.50 pm