

MINEHEAD TOWN COUNCIL

REGULATIONS

1. The word 'Parishioner' used in the table of fees means a Person who, at the time of death was inhabitant of the area of Minehead and also up to a minimum of 12 months before death.
In the case of a stillborn child, where either or both parents are or where such inhabitants.
The word 'Non-parishioner' includes every person who is not a 'Parishioner' as before defined.

2. On the occurrence of a death, notice of interment shall be given on the printed form supplied by Minehead Town Council on which all the particulars requested shall be clearly stated.

3. Notice of interment shall be given to Minehead Town Council's Cemetery Office between 8.30am and 1.00pm Mondays to Fridays excluding all public holidays.

Not less than three days notice shall be given for an Interment. Weekends and public holidays shall be excluded.

After notice of interment has been given, any alteration in the arrangements shall be subject to the consent of Minehead Town Council.

In selecting the grave space for interment the wishes of applicants shall be met as far as may be deemed practicable, but in all cases the situation shall be subject to the approval of Minehead Town Council. No rodding of graves shall be permitted without permission.

The fees and payments are to be in accordance with the Table displayed at Minehead Town Hall office and must be paid on giving notice of interment or before the work is begun in respect of which they are payable.

No burial shall take place before 10.00am or after 4.00pm without special permission. No burial shall take place on Saturdays, Sundays, Christmas Day, Good Friday or Public Holidays without special permission by the Cemetery Manager.

The appropriate certificate for disposal issued by a Registrar or Deputy Registrar of Births and Deaths or a Coroner's order for burial shall be delivered to the Cemetery staff when a funeral enters a cemetery.

A certificate issued by a Cremation Authority shall be required for the disposal of cremated remains.

Coffins or caskets of suitable material shall be used, and must clearly be identified with the name of the deceased.

When a burial has taken place the grave will be filled with earth and the surface covered with any flower arrangements delivered to the graveside.

The flower arrangements and wreaths, when dead, will be removed by the cemetery staff. A temporary wooden cross with the name and grave number of the deceased can be placed on the grave for six months to enable family and friends to locate the grave.

The person arranging the burial shall be responsible for the attendance of a Minister of Religion to officiate at the burial service and for the payment of the requisite fee.

All graves shall be dug and excavated by a gravedigger appointed by Minehead Town Council.

The burial of cremated remains where no grave exists shall be in that portion of the Cemetery set aside for this purpose. No interment of cremated remains in an earthen grave in which the interment of a body can take place shall be permitted unless the right of burial in the grave has previously been purchased.

Cremated remains shall not be scattered in any part of the Cemetery.

Not less than three days notice, excluding weekends and public holidays, shall be given for the burial of cremated remains.

No burial of cremated remains shall take place before 10.00am or after 4.00pm.

On the grant of a right of burial for a period of 75 years in a grave space the Grantee shall be entitled to, and shall receive a formal grant signed by the Town Clerk in respect of the same. No grant of burial right is transferable without the consent of Minehead Town Council.

The Grounds staff reserve the right to prune, cut down, and remove any tree, shrub, planter or turf over any grave at any time when in their opinion the grave is unsightly and over grown. Planting of grave spaces is not permitted. Planting that exists prior to these regulations will only remain at the discretion of the Cemetery Manager.

Memorials will be erected at the discretion of the Cemetery Manager and the Cemetery staff.

Memorials are to be of natural stone only. Memorials of concrete, wood, pottery, plastic, metal or fibreglass are not permitted with the exception of temporary wooden crosses.

No memorial shall be erected or placed on a grave or removed there from until the owner of the grave space has been granted permission to do so. If memorials become unsafe or unsightly headstones will be laid flat and kerb sets will be removed after a period of twelve months. Repairs to any such memorials are to be arranged by the relevant families.

Ornaments only are to be placed on or around the headstone.
Minehead Town Council shall not be liable for damage to any memorial in the cemetery caused by storm, wind, subsidence, vandalism and any other substance.

Application to erect or place a memorial on a grave space shall be made to Minehead Town Council on which the applicant must give a specification of materials to be used and a copy of every proposed inscription together with the dimensions and a drawing to scale of the proposed memorial. This must be accompanied by the requisite fee.

No kerb stones shall be permitted in the Cemetery.

During re-opening of a grave it may be necessary to place soil on neighbouring graves if this is the case any such soil shall be removed and any reinstating of ground etc., will be completed within 24 hours of the burial. Any subsidence will be rectified by the cemetery staff as soon as possible after the burial.

When conditions are suitable graves will be grassed or seeded.

Motor vehicles will only be permitted on main driveways during hours of which the Grounds staffs are on site. Motor vehicles will only be permitted in other areas if on cemetery business.

Minehead Town Council does not accept responsibility for any damage or loss occasioned to any person, vehicle, and equipment or otherwise within the cemetery.

No glass vases, jars, stone chippings (only allowed on suitable kerb sets) or artificial flowers allowed.

Planting of small hardy plants, bulbs, flowers or rose bushes is allowed at head end of grave.

Cycling shall not be permitted in the cemeteries.

Any litter must be deposited in the bins provided or taken away from the Cemetery.

Dogs to be kept on a lead.

Minehead Town Council reserves the right to revoke or amend any of the foregoing Regulations from time to time.