

# *Minehead Town Council*

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**To All Members of Minehead Town Council**

You are summoned to a Meeting of the Minehead Town Council

## **STATUTORY ANNUAL FULL COUNCIL MEETING**

Date: **Tuesday 14 May 2019**

Time: 6.00 pm

Venue: Minehead & District Social Club, North Road, Minehead

Enquiries: 01643 707213

Councillors: Cllr T Bloomfield, Cllr P Bolton\*, Cllr S Heard, Cllr N Hercock, Cllr A Kingston-James, Cllr A Lawton, Cllr J Malin, Cllr B Mandley, Cllr C Palmer\*, Cllr D Prosser, Cllr H Rose, Cllr S Slade, Cllr T Venner\*, Cllr J Walder  
(\* denotes West Somerset District Councillor)

**ALL COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS**

Yours sincerely

Ms Jenny Bashford – Town Clerk

8 May 2019

# **AGENDA**

*Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and Biodiversity.*

1. **Confirmation that a Quorum is present** (LGA 1972, Sch.12, paras 12, 28)
2. **Election of Mayor/Chair and Acceptance of Office** LGA1972s14 (1), 15(1&2), 33(1) and 34(1&2)
3. **To receive apologies for absence** LGA 1972 s 85 (1)
4. **To receive:**  
Declarations of Interest in respect of any Agenda items (Localism Act 2011)  
Dispensations (Localism Act 2011)
5. **Election of Deputy Mayor/Chair**
6. **To agree the Minutes :**  
(a) of the Full Council meeting held on 23 April 2019 – minutes to be agreed by Councillors who were in attendance  
(b) of the Planning Committee meeting held on 30 April 2019
7. **To agree Meeting dates, times and structure of Committees**
8. **To elect Chairs and Deputy Chairs of Committees**
9. **To agree ordinary membership of Committees**
10. **To agree Town Council representation on outside bodies** (*schedule to follow*)
11. **To receive** a payments schedule for invoices – value under £1,000 and value over £1,000 (*schedule to follow*)  
**To authorise** payments in the payments schedule
12. **To adjourn** the meeting for Public Inclusion (Standing Order no 1c)  
**The period of time which is designated to public participation shall not exceed 15 minutes**
13. **To resolve** to exclude members of the press and public (Public Bodies [Admission to Meetings] Act 1960)
14. **Confidential Items**