



FINANCE COMMITTEE

ALL COUNCIL MEETINGS ARE OPEN TO THE PRESS AND PUBLIC

Dear Councillor

There will be a meeting of the Finance Committee of Minehead Town Council, to which all committee members are summoned, at the Town Council Office, 3 Summerland Road on **Monday 10 July 2017 at 7.30pm**. The meeting will consider the items set out below

Sue Sanders Town Clerk

3 July 2017

Enquiries: 01643 707213

Chair: Cllr G Miele

Councillors: L Culverhouse, O Harvey, A Kingston-James, M Kingston-James L Smith, A Parbrook, S Vine

AGENDA

Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety, Human Rights and Biodiversity.

1. **Apologies for absence** LGA 1972 s 85 (1)

2. **Declarations of Interest** In accordance with the provisions of the Localism Act 2011 in respect of members
To receive and record any declarations of interest in respect of any matters included on the Agenda for consideration at this meeting

3. **Adjournment of Meeting for Public Inclusion in accordance with Standing Order No.1c**
Subject to standing order 1(c), members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business on the agenda
The period of time which is designated to public participation shall not exceed 15 minutes

4. **To confirm and sign the Minutes of the Finance Committee meeting held on 13 March 2017 be signed as a correct record** LGA 1972, Sch12 para41 (1)

5. **Income & Expenditure Report**
 - (i) Income and Expenditure report up to 30 June 2017
(Report to be circulated to committee members at the meeting)

Recommendation: Councillors to note the Income & Expenditure Report

6. Application for Grant Funding

- (i) **Minehead and District Gardeners Association – funding towards the running of the Annual Flower Show (application enclosed with this Agenda)**

Recommendation: that the Finance Committee consider the above application for funding

- (ii) **Minehead Cycling Club – funding towards the ‘Festival of Wheels’ to be held in September (application enclosed with this Agenda)**

Recommendation: that the Finance Committee consider the above application for funding

- (iii) **West Somerset Advice Centre – funding support required (application enclosed with this Agenda)**

The Annual Report and Financial Statements of the WSAB are large documents to copy so are available to members of the Finance Committee to view at the Council offices in Summerland Road

Recommendation: that the Finance Committee consider the above application for funding

- (iv) **The Beach Hotel Minehead – funding required for the ‘Growroom Project’ (application enclosed with this Agenda)**

The Financial Statement of the YMCA is a large document to copy so is available to members of the Finance Committee to view at the Council offices in Summerland Road

Recommendation: that the Finance Committee consider the above application for funding

(v) **ATWEST – funding required for training staff in first aid and safe operation**

(application enclosed with this Agenda)

The Annual Report of ATWEST is a large document to copy so is available to members of the Finance Committee to view at the Council offices in Summerland Road

Recommendation: that the Finance Committee consider the above application for funding

7. **Review of new Town Council Financial Regulations (draft)**

New Financial Regulations for the Town Council are supplied to the Finance Committee in draft form for discussion at the meeting. The draft regulations will then be forwarded to next Full Council meeting for resolution

(Would all members of the Finance Committee please ensure that they have read the draft document before the meeting)

Recommendation: that the Finance Committee review the new draft Financial Regulations and forward to Full Council for resolution

8. **To resolve to exclude members of the press and public - To agree any items to be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted** [Public Bodies \[Admission to Meetings\] Act 1960](#)