

Minehead Town Council



ALL COUNCIL MEETINGS ARE OPEN TO THE PRESS AND PUBLIC

TO: All Members of the Amenities & General Purpose Committee

Dear Councillor

There will be a meeting of the Amenities & General Purposes Committee of Minehead Town Council, to which all committee members are summoned, in the Town Council Offices, 3 Summerland Road on **Monday 26 February 2018 at 7.30pm**. The meeting will consider the items set out below.

Sue Sanders Town Clerk

Enquiries: 01643 707213

Chair: Cllr A Parbrook

Councillors: Cllrs G Everett, O Harvey, N Hercock, A Kingston-James, A Lewis, G Miele

AGENDA

Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and Biodiversity

1. **Apologies for absence** LGA 1972 s 85 (1)
2. **Declarations of Interest** In accordance with the provisions of the Localism Act 2011 in respect of members
To receive and record any declarations of interest in respect of any matters included on the Agenda for consideration at this meeting
3. **Adjournment of Meeting for Public Inclusion in accordance with Standing Order No.1c**
Subject to standing order 1(c), members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business on the agenda
The period of time which is designated to public participation shall not exceed 15 minutes
4. **To confirm and sign as a correct record the Minutes of the meeting held on 6 November 2017** LGA 1972, Sch12 para41 (1)
Recommendation: that Council agree the Minutes of the meeting held on 6 November 2017 be signed as a correct record
5. **Depot Update**
 - (i) Carrying of fuel in Town Council vehicles and latest Health and Safety Recommendations

Recommendation: for the Town Council to adopt the current Health and safety regulations regarding carrying of fuel in Town Council vehicles

(ii) Kubota Tractor/Mower - Update on new replacement vehicle

6. Town Council Flood Group Update

An update from Flood Group members regarding the training session held on 8 February 2018

7. Allotments – Seasonal update

A report on all allotment sites and any current issues

8. Cemetery

Working Party to Report Back on Procedures for Cemetery Working

Recommendation: that a volunteer Councillor assist the Chair in this project

9. Trees in the Avenue

Update on the replanting of trees in The Avenue

10. To resolve to exclude members of the press and public

To agree any items to be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted [Public Bodies \[Admission to Meetings\] Act1960](#)